



Content Creator (Graphic Designer) – Part Time (1-2 days)

Date :	March 2021
About the organisation:	Faith is one church that meets in multiple locations. We are passionate about people encountering the life-changing message of Jesus, we are passionate about making disciples, and we are passionate about helping our community – both locally and internationally.
Position Title:	Content Creator (Graphic Designer)
Location:	Faith Christian Church, Administration Centre, 307 Gladstone Road, Dandenong North VIC 3175
About the position:	This position is to create content to promote and enhance the communication and creative ministry of the church.
About the duties:	Duties include - <ul style="list-style-type: none">• Creative support• Content creation• Personal Brand
About the person	<p><u>Must haves:</u></p> <ul style="list-style-type: none">• Personally embrace the ethos and core values of the organisation• IT and Tech literate as required for this role• Ability to relate well to a wide range of stakeholders• High level of organisational and planning skills• Ability to work unsupervised as well as with a team• Ability to deliver content as or better than expected.. <p><u>Like to haves:</u> (desired)</p> <ul style="list-style-type: none">• Previous work experience in a similar role
Reporting Relationship:	This position reports to the Creative Team Leader.

Employment details

This is a part time paid position working 1-2 days per week (neg). It also carries an expectation of being available voluntarily on Sundays to assist where required. A commensurate salary will be offered to the successful candidate.

How to apply

Please apply by emailing your resume outlining your work experience and qualifications to andrew@truesuccess.com.au

For more information

Call Andrew Boutros 0418755711

Duties include:

	Activity	Functions performed	Effectiveness measured by
1	Creative support	<ul style="list-style-type: none"> • Liaise with communications director and creative pastor regarding creative direction and vision of all projects • Pitch creative concepts and contribute to the creative process during initial phases • Work in alignment with the faith church brand identity and vision 	•
2	Content creation	<ul style="list-style-type: none"> • Conceptualize, draft and finalize graphic design projects • Meet set deadlines • Actively serve as part of our Sunday teams • Provide additional support where needed to support the creative communications and production team 	
6	Personal Brand	<ul style="list-style-type: none"> • As a leader and core team member in the church, act in a way that is “above reproach” at all times, both on and off duty and within both your personal and public world. • While still being differentiated, act as a loyal team member, taking care to never undermine leadership in their direction and views. • Live a life characterised by a godly example. Not perfect, but displaying humility and the fruit of the spirit. • Be proactive in maintaining mental, emotional and physical health as well as spiritual health. • Keep up to date in areas of professional expertise through ongoing regular professional development initiatives. 	<ul style="list-style-type: none"> • A reputation that is above reproach and characterised by godly attributes. • Being at the cutting edge of your areas of professional expertise. • Self care practices form a habit in life. Eg. Rest well, play well & worship well.

Selection Criteria

The following are selection criteria, that will be taken into account when considering applications.

1. Teamwork

The ability to work and collaborate with a team in order to achieve timely outcomes for operational outcomes. Has the candidate proven experience in collaborating with a team to achieve measured outcomes?

2. Capacity
The ability to self manage to achieve a purpose rather than “working hours”.
Has the candidate demonstrated consistent reliability and competence to achieve an administrative outcome?
3. Competency
The ability to learn, understand and accurately apply processes consistently with acceptable speed and with accuracy.
Has the candidate demonstrated consistent speed and accuracy in previous roles?
4. Chemistry
The ability to understand and fit into the social, spiritual and emotional tone of the organisation.
Is the style of the candidate aligned with the style of the organisation or the desired style of the organisation?
5. Representation
The ability to represent the organisation within the church community.
Does the candidate’s personal brand, history and experiences as well as personal values align with the organisation?
Does the candidate have communication skills and EQ to represent the organisation in a positive way?
6. Availability
Does the candidate have commitment and flexibility to achieve the outcomes required in the role including being present and assisting voluntarily on occasion out of hours or on Sundays when required?
7. Conflict and problem solving
Instills confidence in participants as a person who can resolve matters and find a healthy way forward.